

Position Description For Associate Pastor of Kettle Moraine Community Church

Kettle Moraine Community Church, a nondenominational church located 45 minutes west of Milwaukee, WI, is currently seeking to fill a position for a full-time Associate Pastor.

We are looking for an individual with a Pastor's heart to care for people and develop them as disciples. We are also looking for someone with proven skills in building ministries and developing leaders, and an ability to preach and teach the Scriptures with impact across a broad range of ages.

This is a role that involves partnering with the Lead Pastor to provide pastoral care, counseling and teaching in the broad-church environment. As well, this role includes ministering to adults and children, discipling leaders, and building volunteer teams to further KMCC's mission to know Jesus Christ and make him known.

This is a full-time position. If you believe you may be a fit for our ministry, please submit a cover letter and resume to: secretary@kmcc.org

Job qualifications:

- Five years ministry staff experience full-time in a church or mission organization at a director or pastoral level.
- Exemplifies spiritual maturity with a lifestyle that strives to reflect Christ in all areas.
- BA required in a ministry related field. Master's degree preferred.
- Experience in children's ministry a plus.
- Possess and articulate a clear call to pastoral ministry.
- Agrees with the Doctrinal Statement of KMCC.
- Proven gifting and ability to deliver effective pastoral care and able to connect with a wide age range of adults.
- Proven ability to preach and teach exegetical messages with theological integrity and life application.
- A Biblically driven philosophy of ministry.
- A highly relational leadership style with a strong desire to invest in the lives of people across the spiritual spectrum of maturity, including potential leaders.
- Demonstrated organizational ability, possessing the skills required to develop and deliver ministry programs, to administrate effectively, and to create and manage ministry budgets.
- Able to plan and organize in advance as well as adjust very quickly to any change that might need to be made
- Proven ability in training leaders and volunteers (both practically and spiritually).
- A self-starter who takes ownership of ministry and works rigorously toward improvement

Job duties:

- Work in a team relationship with other ministry staff members to further the ministries of KMCC.
- Partner with Lead Pastor in planning and executing our worship experience week to week, as well as baptisms, weddings, and special events.
- Be involved in the general life and ministry of the church at large: Attend weekly staff meetings, bi-weekly elder meetings, and participate with the ministry staff team in church-wide ministry and activities.
- Recruit new and develop existing leaders in all our ministries.
- Participate in leading, organizing, and facilitating weekly gatherings for our families/women/men/children.
- Assist the Lead Pastor in pastoral care, counseling, and general pastoral needs.
- Fill the pulpit upon request. Officiate weddings and funerals when requested.
- Lead in our efforts of outreach, conversion, and assimilation of new attenders to KMCC.
- Participate in teaching when needed at KMCC.

Supervisory Accountability and Responsibilities:

The Associate Pastor will report directly to the Lead Pastor. He will have supervision of those individuals directly involved in specific ministries, whether employed by the church or adult volunteers.

Technology Skills and Abilities:

Computer related skills: competent in using Word, Excel, Power Point, Keynote, Teams, Outlook, online media platforms, ministry sites, and social media.

Familiar with audio/video equipment.

Proficient with using Bible Software

More About Us:

Kettle Moraine Community Church was a church planting endeavor of Waukesha Bible Church in Waukesha Wi. KMCC just celebrated 25 years of ministry influence highlighted by strong commitments to Biblical Discipleship, Expository Preaching and Local/Global Outreach. We are a church that is committed to reaching and ministering to multi-generations under the leadership of committed Elders and Ministry Staff. KMCC is governed by a board of elders and is focused on making disciples of Jesus locally and globally.